

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, July 14, 2015
9:26 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Teresa Chopoorian*
Rose Gardner
Jessica Marcaccio
Dianna Shaw
Beverly St. Onge

*Ms. Chopoorian arrived at 9:30 AM.

BOARD MEMBERS NOT IN ATTENDANCE

Denice Duncan
Irene Qi

STAFF MEMBERS IN ATTENDANCE

Jessica DeSanto, Case Manager
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Nursing Assisant Advisory Board was held on Tuesday, July 14, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:26 AM on a motion by Jessica Marcaccio and seconded by Beverly St. Onge. Motion carried.

2. Presentation of the May 12, 2015 Open Session Meeting Minutes

Motion was made by Dianna Shaw and seconded by Jessica Marcaccio to accept the Open Session minutes of May 12, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Organizational changes

Donna Valletta informed the board members of the Department's organizational change and advised that Sarah Harrigan has assumed leadership for Professional Boards and Donna Costantino has assumed leadership for Professional Licensing.

b. Board Recruitment

Ms. Valletta advised that Sarah Harrigan will be evaluating board membership to recruit and appoint board members to ensure boards are staffed appropriately to ensure a quorum to conduct board meetings. Ms. Valletta stated that Nursing Assistant Advisory Board members with term expirations may continue to serve on the board until their position is filled. Ms.Valletta expressed she will convey the board member concerns regarding challenges in securing available parking for board meetings.

4. New Business

- a. The National Nurse Aide Assessment Program (NNAAP) 2014 Technical Report for Examinations Administered Between January 1, 2014 and December 31, 2014.

Donna Valletta distributed the annual report for board members to review. The board expressed concern regarding Rhode Island's report findings.

5. Motion to adjourn to Closed Session

Motion was made by Teresa Chopoorian and seconded by Beverly St. Onge to adjourn to Closed Session at 9:41 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Dianna Shaw and seconded by Teresa Chopoorian at 11:50 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

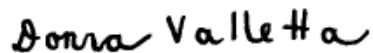
7. Final Actions on all votes taken in Closed Session

- The board reviewed and proposed action on thirteen (13) cases.

8. Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, September 8, 2015 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Dianna Shaw and seconded by Teresa Chopoorian to adjourn at 11:52 AM. Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Valletta". The script is cursive and fluid, with the first name and last name clearly distinguishable.

Donna Valletta
Board Manager
Office of Health Professionals Regulation